LMS FOR FELLOWS: NEW USER REGISTRATION

NYLearnsPH | https://www.nylearnsph.com

Welcome to the LMS!

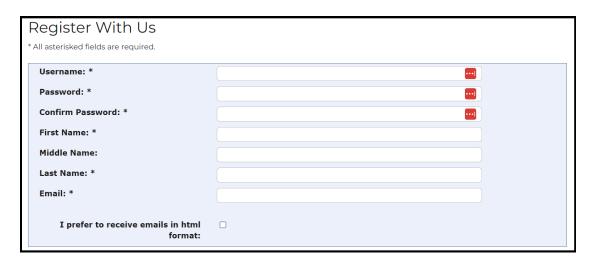
We hope you will enjoy using the New York Learns Public Health (NYLearnsPH.com) Learning Management System (LMS). This guide will explain how to complete the steps to gain access to the system for the first time and complete your registration.

Here's how to get started:

Step 1: Start by navigating to the <u>NYLearnsPH Registration Page</u> or find the "Register Here" button on the <u>home page</u>.



 On the Register Here page, create a Username and Password and enter your personal information. All fields denoted with an asterisk (*) are required.



Step 2: Further down on the page, you will see a secret questions section. Here, you will select questions and provide answers. If you forget your password, answering these questions will allow you access to change your password. Below are some tips for creating your secret questions:

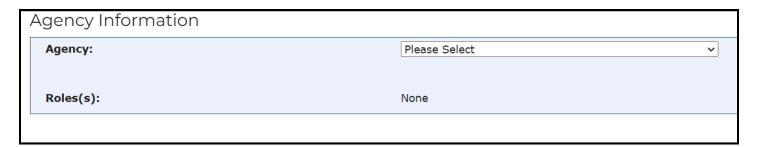
- Avoid favorites (they change!)
- Avoid answers that can be abbreviated (and easily forgotten)

Secret Questions		
(Select questions and provide answers, if you forget your password, answering these questions will allow you access to change your password.)		
Secret Question 1: *	Please select v	
Secret Answer 1: *		
Secret Question 2: *	Please select v	
Secret Answer 2: *		
Secret Question 3: *	Please select v	
Secret Answer 3: *		

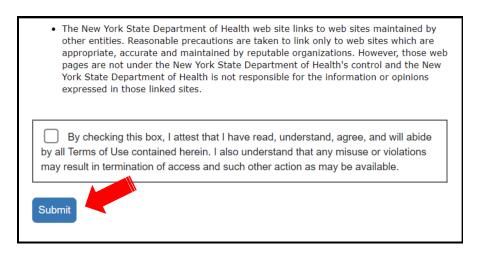
Step 3: Next, you will scroll down and complete the Work Information and Other Information sections.

Step 4: Next, under Agency Information, if you are a member of a Local Health Department, please affiliate with your LHD, if you are working with a section of the New York State Department of Health, affiliate with NYSDOH - Section.

Fellows at Community Based Organizations are not required to affiliate with an Agency on LMS.

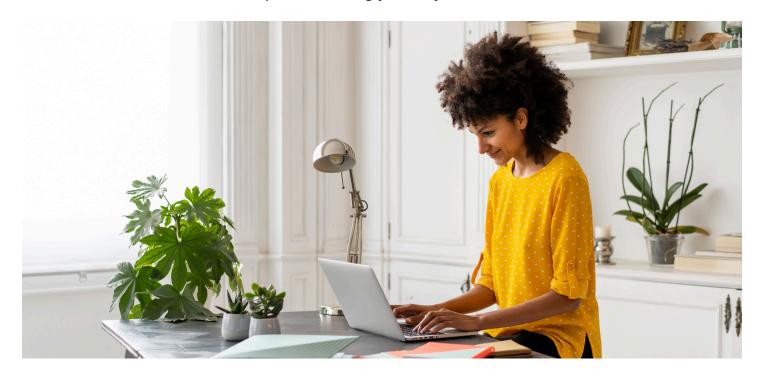


Step 5: Once all required information has been filled out, click "Submit Your Registration" and accept "User Agreement".



Congrats! You have successfully accessed and registered for the LMS.

Be on the lookout for more LMS updates coming your way!



Contact Us

For questions about your LMS registration or general access, please contact the LMS support contacts listed below. For all other questions about content in the LMS, please contact your regional Fellowship Placement Coordinator or Fellowship Program Specialist or view the help content on the Training & Resources website.

	Contact Information
	518-473-4223 (Press 3 for Abbey)
LMS Support	edlearn@health.ny.gov
	Online LMS Help Resources for Fellows

