

# LMS FOR FELLOWS: COMPLETE A QUIZ

NYLearnsPH LMS <https://www.nylearnsph.com>

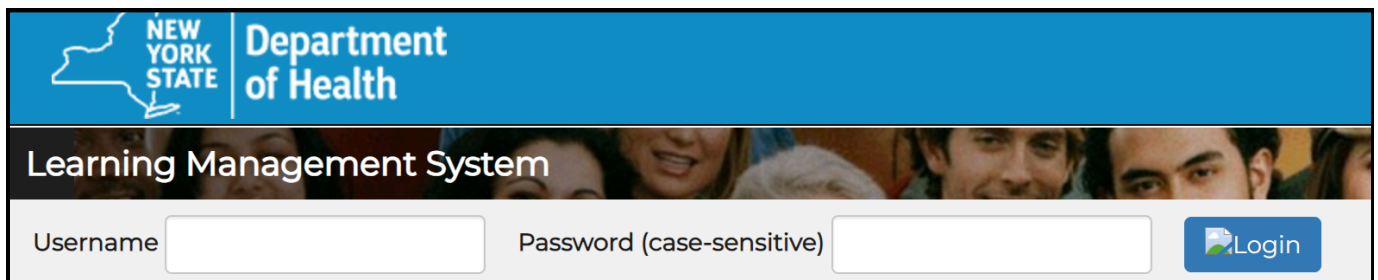
## Welcome to the LMS!

This guide outlines how to complete a quiz for the Certificate Program.

### Here's how to get started:


- Please see the [Certificate Program Enrollment Quick Reference Guide](#) for steps to enroll in the NYSPHC Certificate Program.

**Step 1: Log In** - Start by navigating to the [NYLearnsPH Log in Page](#) (shown below) and log in using your username and password.

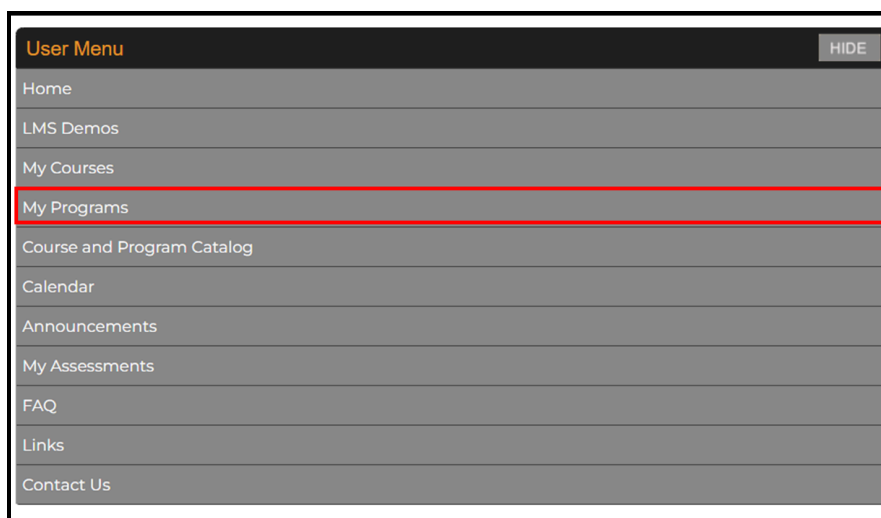


NEW YORK STATE | Department of Health

Learning Management System

Username  Password (case-sensitive)  

**Step 2: Access My Programs** - Once you are logged in and on the LMS home page, click on **My Programs** in the navigation menu on the left.



**Step 3: Access the Certificate Program** - Click the **NYSPHC Educational Series 2024-2025** link in your list of programs.

## My Programs

Be sure to register for your [recommended courses](#). You may also view [Course Catalog](#) for a full list of courses

Click on a program name below to view program and course details.

If any program listed below is "Pending" there may be one or more courses within that program where your enrollment is not complete; click program name to see details.

Program	Enroll Date	Program Enrollment Status	Program Name	Completion Date	Certificate
	08/19/2024	Enrolled	NYSPPH Educational Series 2 (2023-2024) Certificate		

**Step 4: Complete a Quiz** - You will see your current status in the program and have access to tools that support completion of the program. When you're ready, click on the **Quiz - due** link in the **Activities/Quizzes** column for the courses you like to complete. This will launch the course quiz.

### NYSPPH Educational Series: 2024-2025

My Program Status: Enrolled

[Leave Program](#)

Program Admin: [Alberto Guzman](#)

Program Documents and Details: [Show](#)

#### My Current Courses in This Program

Course Name	Enrollment Date	Contact Admin	Section	Activities/Quizzes
<a href="#">NYSPPH-ES2024-25-001 - NYSPHC Educational Series: 2024-2025 - Effective Communication</a> Live Event: 10/9/2024 - Speaker Name   Live Training (in-person or online) <a href="#">Launch Course</a>   <a href="#">Unenroll</a>	8/23/2024	<a href="#">Email</a>	<b>10/9/2024</b> <a href="#">Details</a> <a href="#">Messaging</a>	<a href="#">Quiz - quiz due</a>
<a href="#">NYSPPH-ES2024-25-002 - NYSPHC Educational Series: 2024-2025 - JEDI</a> Live Event: 11/13/2024 - Speaker Name   Live Training (in-person or online) <a href="#">Launch Course</a>   <a href="#">Unenroll</a>	8/23/2024	<a href="#">Email</a>	<b>11/13/2024</b> <a href="#">Details</a> <a href="#">Messaging</a>	
<a href="#">NYSPPH-ES2024-25-003 - NYSPHC Educational Series: 2024-2025 - Policy Engagement</a> Live Event: 1/8/2025 - Speaker Name   Live Training (in-person or online) <a href="#">Launch Course</a>   <a href="#">Unenroll</a>	8/23/2024	<a href="#">Email</a>	<b>1/8/2025</b> <a href="#">Details</a> <a href="#">Messaging</a>	
<a href="#">NYSPPH-ES2024-25-004 - NYSPHC Educational Series: 2024-2025 - Community Engagement</a> Live Event: 2/12/2025 - Speaker Name   Live Training (in-person or online) <a href="#">Launch Course</a>   <a href="#">Unenroll</a>	8/23/2024	<a href="#">Email</a>	<b>2/12/2025</b> <a href="#">Details</a> <a href="#">Messaging</a>	
<a href="#">NYSPPH-ES2024-25-005 - NYSPHC Educational Series: 2024-2025 - Cross Sectoral Partnerships</a> Live Event: 4/9/2025 - Speaker Name   Live Training (in-person or online) <a href="#">Launch Course</a>   <a href="#">Unenroll</a>	8/23/2024	<a href="#">Email</a>	<b>4/9/2025</b> <a href="#">Details</a> <a href="#">Messaging</a>	

**Step 5: Submit a Quiz** - Click "Submit" when you have answered all of the questions and are satisfied with your answers.

### Take Quiz

#### NYSPPH-EdSeries1-001\_BudFin - Quiz

What are the three major stages of a federal grant life cycle?

- Pre-cycle, Award and Post Grant
- Pre-award, Award and Post-award
- Pre-award, Presentation, Post-presentation

Which of the following is not a component of performance monitoring?

- Progress reports
- Deliverable completion tracking
- Voucher/expense tracking
- Scope of Work / Deliverables

Which budget category does this description fall under: Any nonwage payment or benefit (e.g., pension plans, profit-sharing programs, vacation pay, and company-paid life, health, and unemployment insurance programs) granted to employees by employers.

- Personnel
- Supplies
- Administrative Costs
- Fringe Benefits


[Submit](#)

- **Note:** If you have not attended or viewed the corresponding educational series course, please do so by clicking "Launch Course" from the **Program Details** page before completing your

quizzes.

After you click submit, you will receive your quiz score on the resulting screen:

My Courses and Programs

Thank you. Your quiz has been graded. You can access the graded quiz on your [My Courses](#) page. 

<b>What are the three major stages of a federal grant life cycle?</b>	1/1
<input type="checkbox"/> Pre-cycle, Award and Post Grant	
<input checked="" type="checkbox"/> Pre-award, Award and Post-award	
<input type="checkbox"/> Pre-award, Presentation, Post-presentation	

<b>Which of the following is not a component of performance monitoring?</b>	0/1
<input type="checkbox"/> Progress reports	
<input type="checkbox"/> Deliverable completion tracking	
<input checked="" type="checkbox"/> Voucher/expense tracking	
<input type="checkbox"/> Scope of Work / Deliverables	

<b>Which budget category does this description fall under: Any nonwage payment or benefit (e.g., pension plans, profit-sharing programs, vacation pay, and company-paid life, health, and unemployment insurance programs) granted to employees by employers.</b>	1/1
<input type="checkbox"/> Personnel	
<input type="checkbox"/> Supplies	
<input type="checkbox"/> Administrative Costs	
<input checked="" type="checkbox"/> Fringe Benefits	

Total score is 2/3.

- **Note:** If you do not pass the quiz, navigate back to the **My Programs** (navigation menu on the left), and go back to Step 3. You may retake each quiz three times if your score is below passing.

**Step 6: Course Completion Notification** - Once you submit and pass your quizzes, you will receive an email for each course confirming that you completed the quiz and course.

New York State Department of Health Learning Management System LMS Course Certification

DO NOT REPLY <cade@uic.edu>  
To Claudia Congemi

External Email]

Congratulations Claudia Congemi!

You have successfully completed the following New York State Department of Health Learning Management System (LMS) course:

NYSPHC-EdSeries-001 NYSPHC Educational Series - Budget and Financial Management

You have been issued a certificate of completion that is now available by logging into the New York State Department of Health Learning Management System (LMS) at <https://www.nylearnsph.com> and going to the My Courses page of the website.

If you have forgotten your password, please visit the password retrieval page at <https://www.nylearnsph.com/forgot.aspx>

After logging in, go to My Courses and click on "Completed Courses". To access your certificate, click on the "View Certificate" link next to the course listing. You will then be able to print a pre-formatted Adobe Acrobat file. This requires Adobe Acrobat Reader which is available for free download at <http://www.adobe.com/products/acrobat/readstep.html>.

**\*\*Note:** An incomplete course evaluation will prevent you from accessing your course completion certificate.  
To complete an evaluation after you have been completed for a course:

1. Log in to <https://www.nylearnsph.com>
2. Go to My Courses - Completed Courses
3. In the Activities Column on the right, click on "<evaluation name> - due" alongside the course listing
4. Answer the questions and submit.

The "View Certificate" link will appear alongside the course listing in the "View Certificate" column.

This quiz and course completion will be counted toward the NYSPHC Certificate Program. Please see the **Certificate Program Enrollment and Completion Quick Reference Guide** for steps to

enroll in the NYSPHC Certificate Program and to get access to your earned certificates.

**Congrats! You have successfully completed a course quiz on the LMS.**



## Contact Us

For questions about your LMS course quizzes, please contact the LMS support contacts listed below. For all other questions about content in the LMS, please contact your regional Fellowship Placement Coordinator or Fellowship Program Specialist or view the help content on the Training & Resources website.

### Contact Information

518-473-4223 (Press 3 for Abbey)

edlearn@health.ny.gov

[Online LMS Help Resources for Fellows](#)

### LMS Support

