

LMS FOR FELLOWS: COMPLETE A PROGRAM COURSE

NYLearnsPH LMS <https://www.nylearnsph.com>

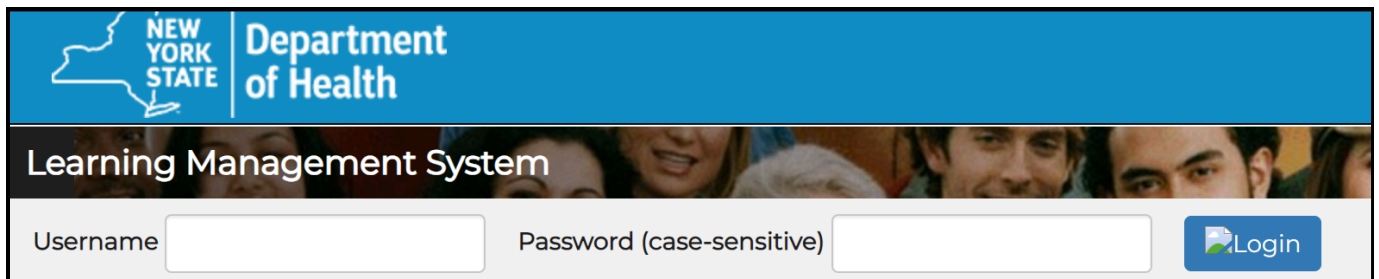
Welcome to the LMS!

This guide outlines how to complete a course for the Certificate Program.

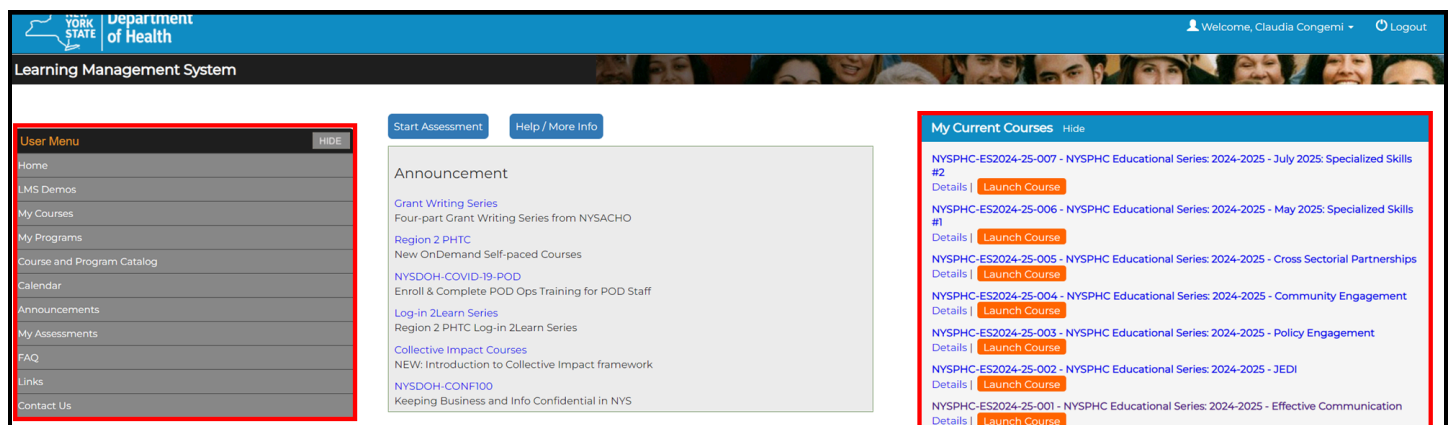
Here's how to get started:

- Please see the [Certificate Program Enrollment Quick Reference Guide](#) for steps to enroll in the NYSPHC Certificate Program.

Step 1: Log In - Start by navigating to the [NYLearnsPH Log in Page](#) (shown below) and log in using your username and password.

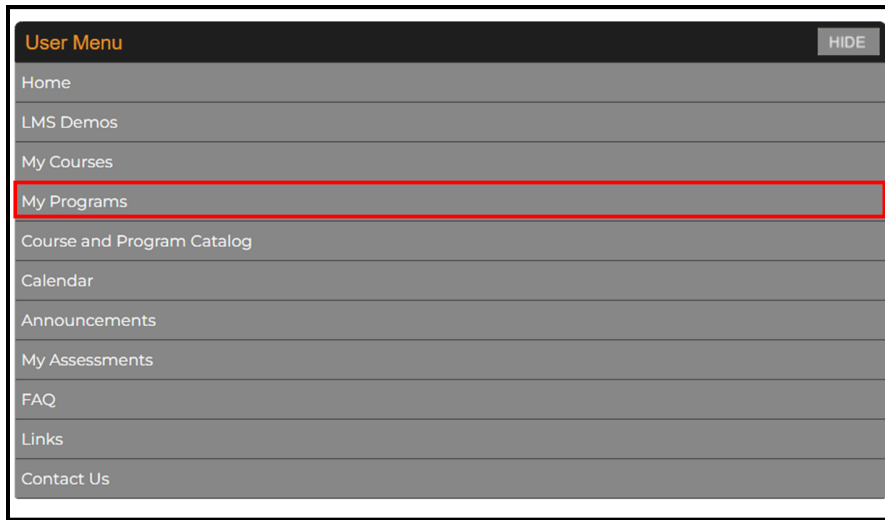


Step 2: Access Courses - Once you are logged in and on the LMS home page, the Educational Series courses can be accessed on the LMS homepage under **My Current Courses**, or by clicking on **My Programs** in the navigation menu on the left. Click on **Home** in the navigation menu to return to the homepage.



Step 3: Access My Programs - You can access the courses and a variety of tools to help you interact with the courses by clicking on **My Programs** in the User Menu on the left side of the page.

- **My Programs** is where users can access a learning transcript which includes current and completed programs.



Step 4: Access the Certificate Program - Click on the **NYSPHC Educational Series 2024-2025** link.

My Programs

Be sure to register for your [recommended courses](#). You may also view [Course Catalog](#) for a full list of courses

Click on a program name below to view program and course details.
If any program listed below is "Pending" there may be one or more courses within that program where your enrollment is not complete; click program name to see details.

| Program | Enroll Date | Program Enrollment Status | Program Name | Completion Date | Certificate |
|---------|-------------|---------------------------|--|-----------------|-------------|
| | 08/19/2024 | Enrolled | NYSPHC Educational Series 2 (2023-2024) Certif | | |
| | 08/23/2024 | Enrolled | NYSPHC Educational Series: 2024-2025 | | |

Step 5: Complete a Quiz - Click on the link in the "Activities/Quizzes" column for the educational series event you would like to complete a quiz for.

NYSPHC Educational Series: 2024-2025

My Program Status: Enrolled

Leave Program

Program Admin: [Alberto Guzman](#)
Program Documents and Details: [Show](#)

My Current Courses in This Program

| Course Name | Enrollment Date | Contact Admin | Section | Activities/Quizzes |
|---|-----------------|---------------|---|--------------------|
| NYSPHC-ES2024-25-001 - NYSPHC Educational Series: 2024-2025 - Effective Communication Live Event: 10/9/2024 - Speaker Name Live Training (in-person or online) Launch Course Unenroll | 8/23/2024 | Email | 10/9/2024 Details Messaging | Quiz - quiz due |
| NYSPHC-ES2024-25-002 - NYSPHC Educational Series: 2024-2025 - JEDI Live Event: 11/13/2024 - Speaker Name Live Training (in-person or online) Launch Course Unenroll | 8/23/2024 | Email | 11/13/2024 Details Messaging | |
| NYSPHC-ES2024-25-003 - NYSPHC Educational Series: 2024-2025 - Policy Engagement Live Event: 1/8/2025 - Speaker Name Live Training (in-person or online) Launch Course Unenroll | 8/23/2024 | Email | 1/8/2025 Details Messaging | |
| NYSPHC-ES2024-25-004 - NYSPHC Educational Series: 2024-2025 - Community Engagement Live Event: 2/12/2025 - Speaker Name Live Training (in-person or online) Launch Course Unenroll | 8/23/2024 | Email | 2/12/2025 Details Messaging | |
| NYSPHC-ES2024-25-005 - NYSPHC Educational Series: 2024-2025 - Cross Sectorial Partnerships Live Event: 4/9/2025 - Speaker Name Live Training (in-person or online) Launch Course Unenroll | 8/23/2024 | Email | 4/9/2025 Details Messaging | |

Step 6: Submit a Quiz - Answer the questions and be sure to click “Submit” to complete the quiz.

Welcome, Claudia Congemi Logout

After you take a civil service exam, you will be immediately appointed to a position within a state agency.

Taking civil service examinations increases your opportunity to be canvassed for a position in a state agency.

According to civil service law, you may only take one exam per year.

Which of the following is NOT a beneficial practice for obtaining a position within a New York State agency?

Using the same cover letter to apply to all positions.

Staying informed of and taking any examinations for which you are eligible.

Searching the statejobs.ny.gov website regularly for a list of open positions across all agencies.

Consulting with Human Resources when you have questions about finding/applying to a position.

What is the only reliable way to stay informed about when civil service examinations are taking place?

Check in with your supervisor and co-workers weekly.

Sign up for exam announcements and view a tentative exam calendar on the civil service website.

Wait to be notified by colleagues at the state about upcoming opportunities.

As an HRI or NYS employee, you will automatically be notified about upcoming exams.

[Submit](#)

This quiz and course completion will be counted toward the NYSPHC Certificate Program. Please see the [Certificate Program Enrollment and Completion Quick Reference Guide](#) for steps to enroll in the NYSPHC Certificate Program and to get access to your earned certificates.

Congrats! You have successfully accessed the Educational Series on the LMS.



Contact Us

For questions about your LMS courses or general access, please contact the LMS support contacts listed below. For all other questions about content in the LMS, please contact your regional Fellowship Placement Coordinator or Fellowship Program Specialist or view the help content on the Training & Resources website.

Contact Information

518-473-4223 (Press 3 for Abbey)

edlearn@health.ny.gov

[Online LMS Help Resources for Fellows](#)

LMS Support

