

LMS FOR FELLOWS: COMPLETING A COURSE

NYLearnsPH | <https://www.nylearnsph.com>

Welcome to the LMS!

We hope enjoy using the New York Learns Public Health (NYLearnsPH) Learning Management System (LMS). This guide will explain how to complete an Educational Series course by answering a few quiz questions.

Here's how to get started:

Step 1: After an Educational Series event, **navigate back** to the [NYLearnsPH LMS](#) and **login**.

Step 2: **Click on My Courses** under the user menu on the left-hand navigation menu.

The screenshot shows the LMS dashboard. On the left is a 'User Menu' with a 'HIDE' button. The 'My Courses' item is highlighted with a red box. The main content area features a 'Professional Development in 3 steps' section with three numbered steps: 1. Assess and maintain your competencies, 2. Register for recommended courses, and 3. Get trained. Below this are 'Start Assessment' and 'Help / More Info' buttons. An 'Announcement' section contains 'Updated Vax Modules' and 'Updated COVID-19 Vaccinator Training (4 Modules)'. At the bottom of the announcement is 'NYSDOH-COVID-19-POD Enroll & Complete POD Ops Training for POD Staff'. On the right, there are two sections: 'My Current Courses' and 'Required Courses'. The 'My Current Courses' section lists three courses with 'Launch Course' buttons. The 'Required Courses' section is partially visible.

Step 3: **Locate the educational series course** name and view the **Activities/Quizzes** column to the right-hand side of the page. **Click on the Certify Completion - Due link**.

The screenshot shows the 'My Courses' page. At the top, there is a navigation bar with links: Pending Courses, Current Courses, Failed/Incomplete Courses, Completed Courses, Current Programs, Completed Programs, and LMS Activity Report. Below this is a 'Course Keyword Search' box with a 'Search' button. The main content is a table with three columns: 'Course Name', 'Section', and 'Activities/Quizzes'. The 'Activities/Quizzes' column is highlighted with a red box. The first row of the table contains the following information:

Course Name	Section	Activities/Quizzes
NYSPHC-EdSeries-00# NYSPHC Educational Series - Includes Live Section Live Event - LMS/ED Series Workgroup Demo Online with Attendance Unenroll	9/20/2023 Details Messaging	Certify Completion - due

Step 4: Take the short quiz by answering the questions and clicking on the **Submit** button.

Take Quiz

Certify Completion

I hereby certify that I have read/viewed and understand all of the content and materials for this course.

True
 False

Submit

Step 5: A message will appear at the top of the page that you have completed the course. You can find your completed course in the **Completed Courses** section of your My Courses page. If a certificate has been offered for this course you can download it there.

User Menu HIDE

- Home
- Getting Started
- LMS Demos
- My Assessments
- My Courses**
- Course Catalog
- Conference
- Calendar
- Announcements
- FAQ
- Links

My Courses

Be sure to register for your [Required Courses](#) and [Recommended Courses](#). You may also view [Course Catalog](#) for a full list of courses, or view the [Program Catalog](#) for a list of available programs and their corresponding courses.

[Pending Courses](#) | [Current Courses](#) | [Failed/Incomplete Courses](#) | **[Completed Courses](#)** | [Current Programs](#) | [Completed Programs](#) | [LMS Activity Report](#)

Click "Rate This Course" to share your feedback with us.

Completed LMS Courses	Section	Completed	View Certificate	Activities/Quizzes	Your Ratings
LMS-Admin102 LMS Training Administrator Orientation LMS Training Admin - PHC WebEx	7/25/2023 Details Messaging	7/25/2023	View Certificate		Rate This Course
NYSPPH-DOH-Consortium-001 NYSPPH DOH Consortium Series - JEDI - Justice, Equity, Diversity and Inclusion Dr. Kyaien Conner, Ph.D., LSW, MPH - JEDI Streaming Launch Course	Ongoing Details Messaging	10/23/2023	View Certificate	Certify Completion - 100/100 100%	Rate This Course

Congrats! You have successfully completed an educational series course!



Contact Us

For questions and assistance with please use the LMS support contacts listed below.

Contact Information

Abbey Greenbaum 518-473-4223, Option 3
edlearn@health.ny.gov