

PUBLIC HEALTH FELLOW

DISTINGUISHING FEATURES OF THE CLASS: This is a temporary position designed to allow persons who have received or near the completion of an undergraduate degree the experience of real-work public health work. Public Health Fellows will have the opportunity to work on diverse projects as outlined by the Public Health Corps Coordinator. Public Health Fellows will be involved in the planning, development and implementation of health-related education programs and policy planning and may be responsible for conducting activities and working directly with individuals and families within traditionally marginalized populations to ensure equitable access to public health resources and services. Public Health Fellows may assist individuals and communities to adopt healthy behaviors by assessing community health needs and providing information on available resources, social support, and navigation of resources, and may also be engaged to research and draft plans including emergency plans, community health assessments, and preparedness response plans. The position may require interaction with a variety of individuals, organizations, departments and governments. The work is completed under the supervision of the Public Health Corps Coordinator and the director of the program in which the Public Health Fellow is working. Does related work as required.

TYPICAL WORK ACTIVITIES:

Develops, analyzes, and evaluates programs based on measurable goals and objectives;
Recommends new policies or procedures, or modifications to existing policies or procedures;
Reviews and drafts plans including emergency preparedness, community health assessments, preparedness response, and needs assessments;
Participates in daily administrative and management operations within a department;
Collects, analyzes, and evaluates data, including qualitative data;
Creates and disseminates materials to communicate information to the public;
Travels to and attends meetings and training seminars;
Participates in educational opportunities.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of the public health purposes, principles, terminology and practices; working knowledge of the purposes, principles, terminology and practices use din public or community health;
Working knowledge of legislation, current problems and professional literature in public health;
working knowledge of the principles and theories of disease prevention, including an understanding of social determinants of health and health disparities; ability to analyze problems, assess future problems, and formulate action plans to facilitate resolution; ability to research information, collect data, and interpret and analyze findings; ability to communicate effectively both orally and in writing; ability to travel; tact; good judgement; initiative; capable of performing the essential job functions of the position with or without reasonable accommodations.

MINIMUM QUALIFICATIONS (EITHER):

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree (or within one semester of completing a Bachelor's degree) in Public Health, Health Education, Health Science, Health Promotion, Community Health, Health Communications, or a closely related field.

Special Requirement: At time of appointment and continuing throughout employment, a

candidate/incumbent must possess a valid New York State Driver's License, a reliable vehicle, and a driving record acceptable to the County's insurance carrier.

Jurisdiction: Chenango County

Jurisdictional Classification: Competitive

Adopted: April 22, 2022