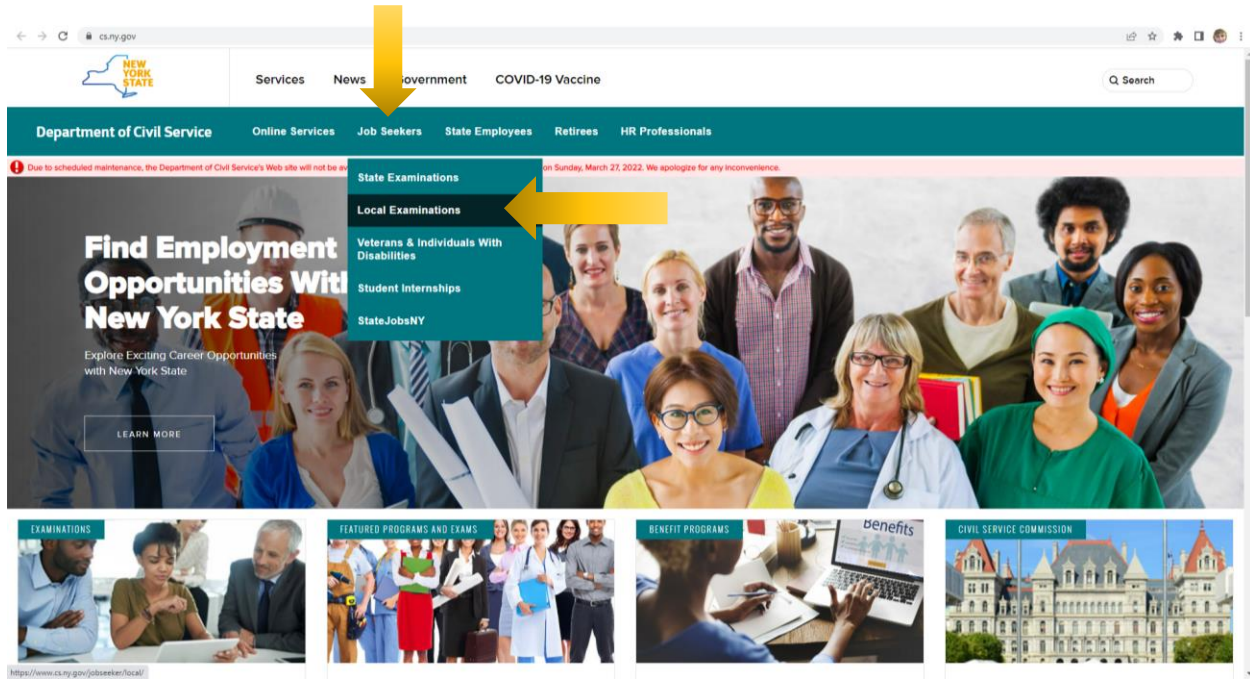


## Locating your county openings and exams:

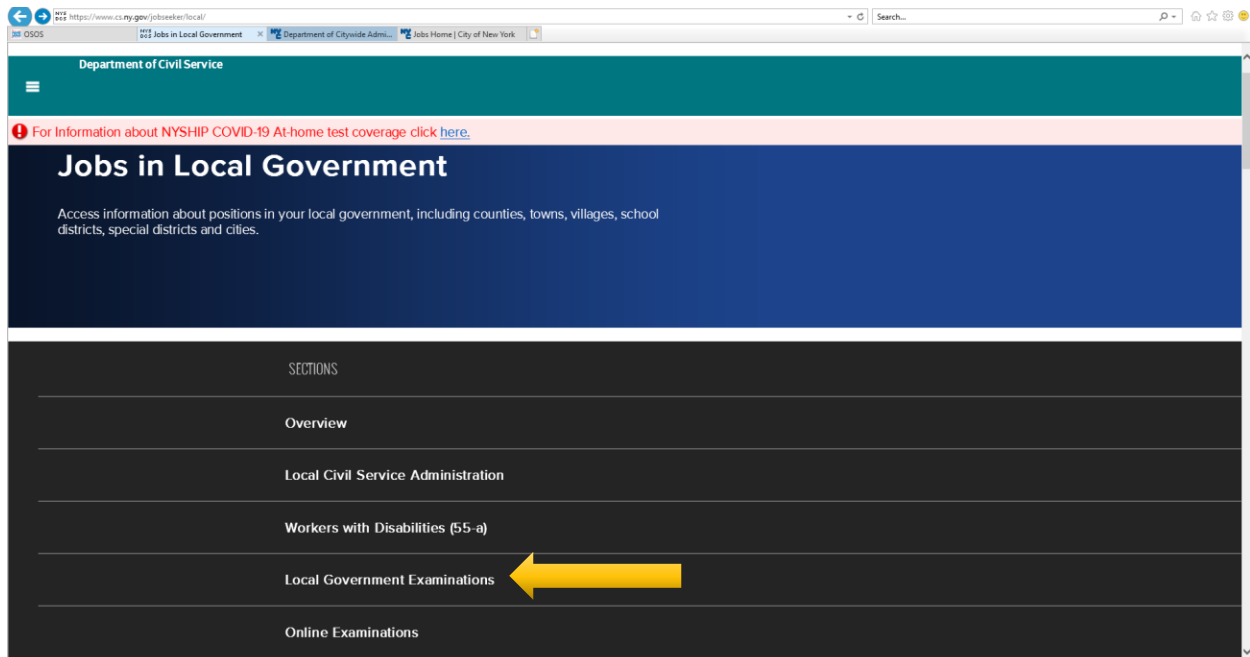
Go to Civil Service website – [www.cs.ny.gov](http://www.cs.ny.gov)

Click “Job Seekers”

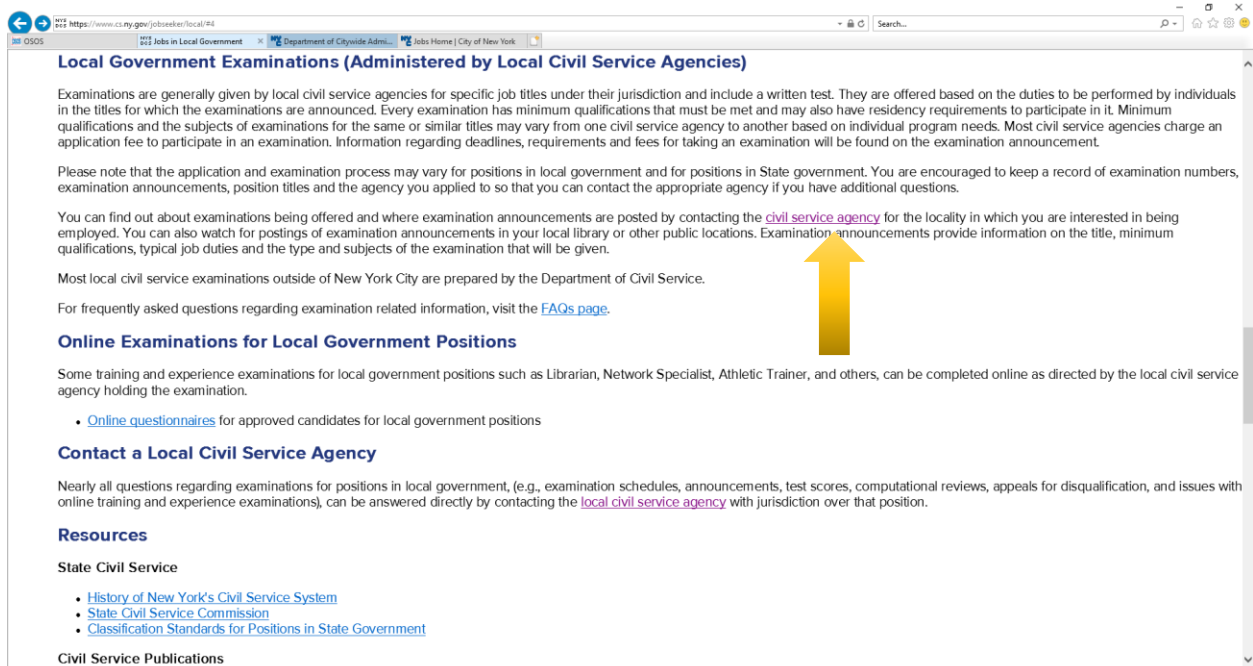
Then choose “Local Examinations”



Click on “Local Government Examinations”



## Choose “Civil Service Agency”



**Local Government Examinations (Administered by Local Civil Service Agencies)**

Examinations are generally given by local civil service agencies for specific job titles under their jurisdiction and include a written test. They are offered based on the duties to be performed by individuals in the titles for which the examinations are announced. Every examination has minimum qualifications that must be met and may also have residency requirements to participate in it. Minimum qualifications and the subjects of examinations for the same or similar titles may vary from one civil service agency to another based on individual program needs. Most civil service agencies charge an application fee to participate in an examination. Information regarding deadlines, requirements and fees for taking an examination will be found on the examination announcement.

Please note that the application and examination process may vary for positions in local government and for positions in State government. You are encouraged to keep a record of examination numbers, examination announcements, position titles and the agency you applied to so that you can contact the appropriate agency if you have additional questions.

You can find out about examinations being offered and where examination announcements are posted by contacting the [civil service agency](#) for the locality in which you are interested in being employed. You can also watch for postings of examination announcements in your local library or other public locations. Examination announcements provide information on the title, minimum qualifications, typical job duties and the type and subjects of the examination that will be given.

Most local civil service examinations outside of New York City are prepared by the Department of Civil Service.

For frequently asked questions regarding examination related information, visit the [FAQs page](#).

**Online Examinations for Local Government Positions**

Some training and experience examinations for local government positions such as Librarian, Network Specialist, Athletic Trainer, and others, can be completed online as directed by the local civil service agency holding the examination.

- [Online questionnaires](#) for approved candidates for local government positions

**Contact a Local Civil Service Agency**

Nearly all questions regarding examinations for positions in local government, (e.g., examination schedules, announcements, test scores, computational reviews, appeals for disqualification, and issues with online training and experience examinations), can be answered directly by contacting the [local civil service agency](#) with jurisdiction over that position.

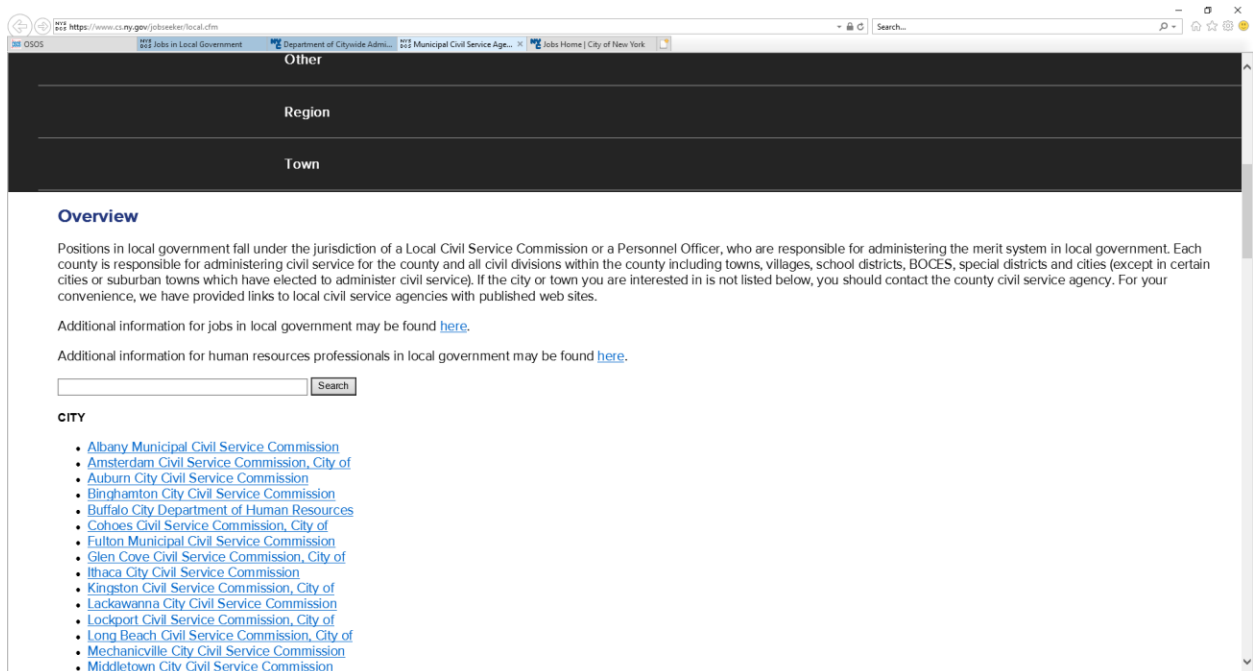
**Resources**

**State Civil Service**

- [History of New York's Civil Service System](#)
- [State Civil Service Commission](#)
- [Classification Standards for Positions in State Government](#)

**Civil Service Publications**

Then scroll down to find your county—for NYC, it is listed under “Other”



**Other**

Region

Town

**Overview**

Positions in local government fall under the jurisdiction of a Local Civil Service Commission or a Personnel Officer, who are responsible for administering the merit system in local government. Each county is responsible for administering civil service for the county and all civil divisions within the county including towns, villages, school districts, BOCES, special districts and cities (except in certain cities or suburban towns which have elected to administer civil service). If the city or town you are interested in is not listed below, you should contact the county civil service agency. For your convenience, we have provided links to local civil service agencies with published web sites.

Additional information for jobs in local government may be found [here](#).

Additional information for human resources professionals in local government may be found [here](#).

**CITY**

- [Albany Municipal Civil Service Commission](#)
- [Amsterdam Civil Service Commission, City of](#)
- [Auburn City Civil Service Commission](#)
- [Binghamton City Civil Service Commission](#)
- [Buffalo City Department of Human Resources](#)
- [Cohoes Civil Service Commission, City of](#)
- [Fullton Municipal Civil Service Commission](#)
- [Glen Cove Civil Service Commission, City of](#)
- [Ithaca City Civil Service Commission](#)
- [Kingston Civil Service Commission, City of](#)
- [Lackawanna City Civil Service Commission](#)
- [Lockport Civil Service Commission, City of](#)
- [Long Beach Civil Service Commission, City of](#)
- [Mechanicville City Civil Service Commission](#)
- [Middletown City Civil Service Commission](#)

NYC openings: <https://www1.nyc.gov/jobs>

NYC exams: <https://www1.nyc.gov/site/dcas/employment/why-you-should-work-for-the-city.page>